Education Policy Committee Meeting Minutes

30 November 2018

Members: Timothy DeLaune, Eric Edlund, Maaike Oldemans, Andrew Purrington, Abby Thomas, Chris Widdall, Nancy Diller

Members Absent: Regina Grantham, Thomas Hanford, Tara Mahoney, Mary-Jo Morse, Carol Van Der Karr

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Accepted unanimously with no edits |  |
| **Announcements** | 1. Abby Thomas will stand in and facilitate second part of our meeting for Chris Widdall who needed to leave earlier.2. Chris informed us that Faculty Senate is looking at all governance charges. EPC will have to review our charge. She mentions that in contrast with all other Campus Committees, within the EPC EX officious have the status of voting member. We will review our policies and either state this clearly in our policies or decide to be more consistent with other Committee’s policies. Abby indicated the need to get an idea about what our committee representation means compared to other campus committees.3. Chris announced that the student who joined the committee before, Asha Goldberg, will be back in the Spring 2019.  | **Chris will sent us out our chart and policies for our feedback.** |
| **Old Business** | 1. **Revised Disability Statement (College Handbook 220.02, part of the Syllabus Requirements)**: Chris informed the committee about her discussion with Jeremy Zhe-Heinerman regarding adjustments, i.e. phone number. Statement will be included in the Syllabus. Link in the syllabus statement will include link to the revised website of the Disability Resources Office, where students can find the form to request accommodations. **All agreed that the document could be send out for vetting after minor spelling corrections** **and review by** **Jeremy Zhe-Heinerman.****2. Responsibilities of Faculty (College Handbook) 220.02.** Committee discussed and edited the first parts of the requirement document as prepared by Eric and Andrew: Guidelines for Faculty, Distribute the Course Syllabus and Post and Hold Regular  | **1. Chris will ask Jeremy Zhe-Heinerman to review the proposed document before sending it out for vetting at the beginning of the Spring 2019 semester.** **2. Reviewing and discussing proposed changes will continue next meeting.**  |
| **New Business**  | 1. **Transfer Advisory Committee document:** Abby provided an explanation of the proposed change in the Transfer Credits Polices and Evaluation policies to expand the current transfer credit policy to allow students with an associate of applied science (A.A.S.) degree to transfer all coursework with D credit. Following explanation and discussion, all agreed with moving this document forward.  |  |
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| Adourned: 10 AM |  |  |

Submitted by:

Maaike Oldemans